

ESSEX CLERKS' ASSOCIATION UPDATE – MAY 2024

This is a brief newsletter to report on our recent Annual General Meeting and to tell you about important changes to our Annual Conference for all Clerks on Thursday 13 June 2024.

1. Annual General Meeting

We had a good response to our invitation to our Annual General Meeting on Tuesday 23 April 2024 and the Executive Committee is grateful to everyone for their support and encouragement. It was clear that the work of ECA is valued by Clerks: we had several volunteers to join the Committee, and have determined a way forward for the Association, including the delivery of our termly Clerks' Information Updates, at least in the short term.

Further details will be discussed with Clerks on 13 June [see below].

2. Annual Clerks' Conference / Networking Lunch

Following the AGM, the Executive Committee has decided that our **Annual Conference** on **THURSDAY 13 JUNE 2024** at **Little Channels, Pratts Farm Lane West, Little Waltham, Chelmsford, Essex, CM3 3PR** **WILL CONTINUE**, but that, instead of a formal Conference, the event will be a valuable Networking event, with lunch.

The morning will commence at **10.30 a.m.**, with coffee and refreshments, followed by details of how the Association intends to promote our termly Clerks' Information Updates in the future. There will also be an opportunity to ask members of the Executive Committee any questions which will help you in your understanding of your ever-evolving professional role. All this will be followed around 12.30 p.m. by a buffet lunch.

Like all of our events, the Networking Lunch is **FREE** to Clerks.

A flyer is attached for your information.

To reserve a place at the Clerks' Networking Lunch e-mail bookings@essexclerks.org All bookings will be acknowledged: If you don't get a response within a few days please use the alternative e-mail address: linda_peterbates@tinyworld.co.uk

If you have already reserved a place **please re-confirm** your attendance – thanks.

4. Essex Clerks' Association

We are grateful to those schools that subscribe to ECA to enable us to provide support to all Clerks throughout the geographical area of Essex.

If you would like to support the work of the Association please let our Treasurer, Marion Myers, know on treasurer@essexclerks.org: the subscription is just £15 p.a., with the membership year from 1 April. Pro-forma invoices are sent to schools around that time of the year: please encourage your school(s) to subscribe, so that we can

continue to support you in your important role. Alternative invoicing arrangements can be made with our Treasurer - treasurer@essexclerks.org.

Keep up to date: If your e-mail address changes please let the Membership Secretary know - membership@essexclerks.org. We don't know, unless you tell us!!

If you know of a Clerk in geographical Essex (including Southend, Thurrock or the London Boroughs which border Essex and/or have an Essex postcode) who would like to be added to our distribution list; if your details have changed; or if you no longer wish to receive our messages [or if you are lucky enough to receive them more than once!], please let our Membership Secretary (Peter Bates) know on membership@essexclerks.org. Thanks!

As you know, we're here to help, guide and support you in your important – yet difficult and lonely - role, so please don't hesitate to contact one of the Executive Committee members if you need help or advice.

Don't forget that you can find the latest governance news, plus many useful documents on the ECA website: www.essexclerks.org

Peter Bates
(Acting) Membership Secretary
Essex Clerks' Association
32 Kelly Road, Bowers Gifford, Basildon, Essex, SS13 2HL
membership@essexclerks.org / linda_peterbates@tinyworld.co.uk 01268 916289