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Data protection in schools

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Managing breaches of data

Good practice for preventing personal data breaches in your school. It explains how to recognise and respond effectively to a personal data breach.

A data breach is a security incident that has resulted in personal data you hold being:

- lost or stolen
- destroyed without consent
- changed without consent
- accessed by someone without permission

Data breaches can be deliberate or accidental. A breach is about more than just losing personal data.

Identify and investigate a personal data breach

Assess the severity of the personal data breach

Report the personal data breach

Review the personal data breach

How to prevent a personal data breach

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