**ESSEX CLERKS’ ASSOCIATION UPDATE – FEBRUARY 2023**

Just a quick update this time with a flyer about our Conference in May 2023, and details about our next Clerks’ Information Update. Don’t forget that we’re here to support ***you*** in your important – and sometimes lonely – role with your school(s), so please contact us if you need information, advice or assistance.

1. **Clerks’ Information Updates**

Our January Information Update was well attended and all of the many documents referred to during the session have now been posted onto the ECA website - [www.essexclerks.org](about:blank). At some stage the video recording of the meeting will also be published, so you can all see and hear us discussing the issues, if you wish. Lucky you!!

Our next Clerks’ Information Update will be held on **Tuesday 18 April 2023 at 5.00 p.m.** This will be another remote meeting using Zoom.

This will also be the **ECA AGM,** and will again be held by Zoom. Further details of the AGM will follow in due course, but the Agenda will include consideration of changes to the ECA Constitution. As usual, please reserve your place by e-mailing our Secretary, Sue Leek, on [secretary@essexclerks.org](about:blank). You will then be sent the link to join the meeting.

1. **Annual Clerks’ Conference**

Join us for our next **Annual Clerks’ Conference** for **THURSDAY 11 MAY 2023**, again at the JobServe Community Stadium (formerly Weston Homes), Colchester from 9.00am until after lunch [which is included].

***Once again, the Conference is FREE for Clerks!!***

A flyer for the event is attached, and full details of ourGuest Speaker and workshops will be circulated in due course. Mark the date in your diary and reserve a provisional place NOW, by sending an e-mail to [**bookings@essexclerks.org**](about:blank) All bookings will be acknowledged, hopefully within a few days. If you don’t get a response please use the alternative e-mail address: [linda\_peterbates@tinyworld.co.uk](about:blank)

1. **Essex Clerks’ Association**

As a reminder, the ECA Executive Committee, until the AGM on 18 April 2023, is as follows. Additional volunteers are always welcome.

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| --- | --- | --- |
| Chair | Tina Weavers | [chair@essexclerks.org](about:blank) |
| Vice-Chair | Chris Orme |  |
| Treasurer and conference lead | Marion Myers | [treasurer@essexclerks.org](about:blank) |
| Minutes Secretary | Sue Leek | [secretary@essexclerks.org](about:blank) |
| Membership Secretary | Peter Bates | [membership@essexclerks.org](about:blank) |
| Communications Officer | Angela Fuller | [hello@essexclerks.org](about:blank) |
| Member | Wendy Newton |  |
| Member | Karen Willis |  |
| Member | Emma Simmons |  |
| Member | Lorraine Cross |  |

We are grateful to those schools that subscribe to ECA to enable us to provide support to all Clerks throughout the geographical area of Essex.

If you would like to support the work of the Association please let our Treasurer, Marion Myers, know on [treasurer@essexclerks.org](about:blank): the subscription is currently just £15 p.a., with the membership year from 1 April. Pro-forma invoices are sent to schools around that time of the year: please encourage your school(s) to subscribe, so that we can continue to support you in your important role.

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If you know of a Clerk in geographical Essex (including Southend and Thurrock) who would like to be added to our distribution list; if your details have changed; or if you no longer wish to receive our messages [or if you are lucky enough to receive them more than once!], please let our Membership Secretary (Peter Bates) know on [membership@essexclerks.org](about:blank). Thanks!

As you know, we’re here to help, guide and support you in your important – yet difficult and lonely - role, so please don’t hesitate to contact one of the Executive Committee members below if you need help or advice.

***Don’t forget that you can find the latest governance news, plus many useful documents on the ECA website:*** [*www.essexclerks.org*](about:blank)

Peter Bates

Membership Secretary

Essex Clerks’ Association

*32 Kelly Road, Bowers Gifford, Basildon, Essex, SS13 2HL*

[*membership@essexclerks.org*](about:blank) */* [*linda\_peterbates@tinyworld.co.uk*](about:blank) *01268 916289*