

Headteacher's Report to the Governing Body

Date of meeting
Contributing staff
Decisions to be made

**The school's community** SEF 2a,2b,2c,2d

Including

- Pupils and roll
- Members of staff and Personnel issues
- Parents and community members
- Care and welfare issues
  
- **Pupils and roll – include variations in school numbers, pupil projections and pupil mobility.**  
**Eg.** Pupil roll continues to rise-latest is 395 on roll (PLASC). We have admitted 12 new nursery pupils this term and a number of pupils who have moved into the area including an Afghan refugee and a Polish pupil. These children will be supported by our EMAG teacher, Mr Sharp and the LA EMAG adviser June Flowers,
  
- **Members of Staff & Personnel Issues – include details of changes in Staffing & Personnel issues**  
**Eg.** Mrs Williams, site manager, returned to school recently after a period of ill health.  
**Eg.** One of our support staff is currently absent with a back injury; otherwise the school is fully staffed.  
**Eg.** The staff who have taken up Teaching and Learning Responsibility (TLR) posts have established mini school improvement teams and are working very effectively. This has dispersed the leadership and means that the headteacher is supported well in driving improvement.  
**Eg.** June Kitcherner, deputy headteacher, has quickly established herself in the school community and is already making a positive impact.
  
- **Parents & Community Members – include details of the school's engagement with parents, stakeholders and members of the community.**  
**Eg.** English classes have started for parents every Wednesday afternoon delivered by a tutor from Sandwell College.  
**Eg.** Parents were invited to a number of events at Christmas, that were well supported. The next parents' evening is on the 6th February.  
**Eg.** The school is now part of a Trailblazer, a borough wide and government initiative, aimed at providing joined up, shared services for children and the community.
  
- **Care and welfare issues – include details of looked after children, child protection issues, pupils disaffection with relevant support packages and policies**  
**Eg.** There is a new policy in the LA of informing schools of domestic violence incidents. I have already received six notifications this term.  
**Eg** The four Looked After Children (LAC) have all had Personal Education Plan (PEP) reviews. These were conducted successfully.  
**Eg.** There are currently four pupils on the Child Protection register and the headteacher has attended a number of multi-agency meetings with reference to these pupils.  
**Eg.** A new Youth Inclusion Support Programme (YISP) has been established in Sandwell aimed at supporting pupils aged 8-13 at risk of disaffection or becoming involved in anti-social behaviour. The headteacher has successfully referred a Y6 pupil to this team. There are several other children who meet the criteria.  
**Eg.** Children with SEN continue to be monitored and supported by School staff and their parents are informed of their progress. Current figures are:

School Teacher Concern	29
School Action	38
School Action Plus	19
Statement	3

Including

- Pupils' personal development
- Attendance
- Results of assessments
- Target setting
- Rates of progress for all groups of pupils
  
- **Pupils Personal development - include details of pupils role in the school (Social & Health Issues), School Councils etc.**  
**Eg.** The school council has met on several occasions led by Mr Watkins as part of his role as Healthy Schools Leader. The council has been consulted about school meals and are currently being consulted about how to improve the KS1 playground.  
**Eg.** The school has continued to use the SEAL (Social and Emotional Literacy) materials which have a whole school theme each half term- currently "Going for Goals". We want to develop these materials further to involve parents, as there are so many issues in the local community.
  
- **Attendance – include reports / update on attendance levels (comparisons to previous / average / targets) for pupils and staff.**  
**Eg.** Attendance continues to improve – latest figure is 94.75%, which is an improvement on last term but slightly below our 95% target. We still have issues with parents booking holidays in term time. One Y6 parent has booked her holiday in SATS week- this will not be authorised. Unfortunately this pupil will be included in our overall figures.  
**Eg.** Average staff absence due to sickness in 2006 / 07 was 8.5 (including 2 long term absences). This is below the Sandwell average of 10.5
  
- **Results of Assessments – include internal and external assessment data (comparisons to previous assessments, trends over time and pupil tracking)**  
**Eg.** Pupils were assessed at the end of last term. Results indicate a marked improvement in mathematical progress across the school. The new Snappy Maths programme, implemented in October 06, has clearly had some impact. This is 10 minutes a day working on mental maths in every year group. It is fun, based on games and popular with staff and pupils alike.  
**Eg.** Year 2 SAT's (Teacher Assessments)

Subject	Pupils Attainment (by level)					Total
	L1	L2a	L2b	L2c	L3	
Reading	2	5	11	9	3	30
Writing	4	8	12	5	1	30
Maths	1	12	9	6	2	30

- **Target Setting – include details of pupils targets for groups and individual pupils**  
**Eg.** Last term the headteacher met the LA adviser to set targets for 2008. These are challenging targets, using Fischer D data, in the light of the significant underachievement of the current Y5 cohort last year. The mathematics target for 2007 at KS2 has been adjusted down (being unrealistic due of the significant underachievement of this cohort in KS2). Please see attached targets as appendix 1.
  
- **Rates of Progress for all groups of pupils – include rates of progress vs. target by subject or Curriculum area.**  
**Eg.** Progress in writing was not as good as expected but the fact that we have four new staff may be of some significance. Standards in writing are a concern in Y2 where the whole cohort is two terms behind. This is being addressed by AST (advanced skills teacher) support and consultant support from the LA. Standards in writing are in line with the national average in Y3. There has been very good progress in Y1, 3 and 6  
**Eg.** Standards in reading in Y2, 3, 4 and 6 are broadly in line with the national average, below in Y1 and Y5. Good progress was made in Y2 and 6 last term.  
**Eg.** In mathematics, standards in Y2, 3 and 4 are broadly in line with national averages, below average in Y1 and Y5 and well below in Y6. Good progress was made in Y2 and Y3 last term.

Including

- Teaching including assessment
  - The curriculum and extended school
  - Accommodation and resources
- **Teaching Including assessment - include judgements of the quality of teaching, areas of outstanding teaching, areas of concern and action taken.**

**Eg.** The quality of teaching is satisfactory overall with good and very good practice in Y3, Y5 and Y6. There are features of good practice in the Nursery and Reception classes as well as Y1, 2 and 4.)

**Eg.** Results of Lesson Observations since last Report:

6 outstanding 37.5%, 6 good (37.5%), 3 satisfactory (19%), 1 unsatisfactory (6%).

Stage	Outstanding	Good	Satisfactory	Unsatisfactory
Foundation	2 (67%)	1 (33%)		
Key Stage 1		2 (40%)	3 (60%)	
Key Stage 2	4 (50%)	3 (38%)		1 (13%)

**Eg.** One of the NQTs (newly qualified teachers) has been identified as “at risk” of not completing her induction year. A support package has been put in place, the LA has been informed as well as her union.

**Eg.** Scrutiny of pupils’ work is indicating a significant improvement since this time last year. There is a marked improvement in presentation - the outcome of a focus on handwriting and using good quality pens in KS2.

**Eg.** Teachers’ expectations of pupil's learning continues to rise in all areas of the school. Improvement is still needed in some areas of the school. These teachers are being supported by an AST or by the deputy headteacher.

- **The Curriculum and Extended School – include details of initiatives & projects to support and enhance the Curriculum including assessment of Impact.**

**Eg.** A new project has just started in the Reception classes- a speaking and listening project using ICT led by Harry Winterhill, LA advisory teacher. I am hoping the impact will be improved standards in reading and writing for all pupils. Standards in writing and phonics in the Reception classes are well below the national average.

**Eg.** The school has additional PE clubs being run by coaches from West Bromwich Albion and include multiskills and football for Y1 and basketball for KS2 pupils.

**Eg.** All children from Yr1 upwards have the opportunity to join a sports club. All weekday clubs are full but there are spare places at the Saturday morning club.

- **Accommodation and Resources - include buildings and site issues, budget, external funding.**

**Eg.** There have been a number of problems with the school boiler, which has resulted in the fire alarm being triggered on two occasions.

**Eg.** The school has received an additional £20,000 to support 2 pupils with behavioural difficulties. The Staffing and Finance Committee has approved plans to employ 2 part time LSA's.

**Eg.** The headteacher has bid for ‘Awards for All’ funding of £10,000 to support the development of after-school clubs and workshops to celebrate and explore South Asian Art. If successful artists will work with pupils and teachers over two terms to explore different aspects of the culture, music, dance and textiles. It is hoped that members of the local community will take part in the workshops and after-school clubs.

Including

- Governance
  - Post holders
  - School Improvement Plan
  - School Budget
  - Progress towards targets and Key Issues
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- **Governance – include reports on the role and impact of Governors in School**

**Eg.** The headteacher has met the chair of governors to discuss target setting and to undertake a learning walk to look at classroom environments.

**Eg.** A number of governors have visited the school and observed lessons - visit notes are available.

**Eg.** Governors have identified the need for training on ‘Assessment for Learning’ This will be delivered as a whole Governing Body training session on 23rd March at 4.00pm.

**Eg.** We need governor representation on a ‘Change Team’. The group of staff/governors will look at the staffing structure in the school at present and put together some ideas and suggestions for what staffing structure the school needs over the next 5/10 years. The consultation period should last until the end of term, followed by a new structure to be decided upon in full governing body meeting of term 2. Interviews will then be held in term 2 with a view to putting the new structure in place for term 3 at the start of the financial year 2007/08. This will involve about 3 meetings.
  - **Post Holders –include liaison with outside agencies**

**Eg.** The new deputy headteacher has worked very closely with the headteacher since her appointment and has been very supportive. She is also very proactive in supporting various members of staff in different areas of the curriculum which has been very beneficial.

**Eg.** Mr Watkins, Healthy Schools Leader, has met the Healthy Schools Worker to discuss ways forward to achieve our Bronze Award. He has also led several meetings with the school council.
  - **School Improvement Plan –overall summary /review of progress and actions.**

**Eg.** Good progress is being made with the school improvement plan in all areas. It will need to be reviewed and rewritten next term by all staff and governors. We will need to arrange ‘Parents and Pupils voice’ consultations.
  - **School Budget – Strategic issues**

**Eg.** At its last meeting the Finance Committee received 3 year Budget Projections. Based on pupil numbers remaining constant and a stable staffing structure forecast budget reserves are encouraging for 2008-09 (£24,000) & 2009-10 (£33,000).
  - **Progress towards targets and Key Issues**

**Eg.** A number of professional development meetings have taken place to continue to improve the quality of teaching and learning. All staff have been supported either by an AST or an LA consultant in the last term. High quality support continues this term to address different issues in the school improvement plan.

**Eg.** Miss Maplon has contacted parents to identify gifted and talented pupils in preparation for PLASC on 18.01.07. 48 pupils have been identified as gifted and talented. She has also undertaken a book scrutiny to have an overview of standards in mathematics throughout the school. She has attended training for mathematics leaders led by the LA and supported staff in setting this terms’ targets for mathematics.

**Eg.** Mr O’Niel, Literacy and NQT team leader, has worked with our literacy consultant to write targets for each year group this term. He meets the NQTs on a weekly basis and is very supportive to them all.

**Eg.** The headteacher has arranged staff training to support teachers in the effective writing of Individual Education Plans (IEPs). The headteacher has mapped out provision for pupils with special educational needs on the advice of the LA for this year as well as last. A number of intervention programmes are being very effectively run by Learning support staff and pupils are making good progress.